

Skippers' Letter 2021

General

Once again we have all our three keel boats in the water with the help of our active members. This sailing season has opened with Common Sails and Practical Sailing courses. Unfortunately COVID-19 is still visible in our club activity and we were forced to organize the bee hours in smaller groups as we did the previous year.

Last year included some minor and bigger accidents with the keel boats. This season will hopefully only have some minor accidents. It is natural for gear to wear down, when it is actively used in a student sailing club. Skippers should however pay careful attention not to contribute to more accidents as a result of poor judgement or lack of skill. It is extremely important to inform the Heads of Boat Maintenance, club's skippers and the board, if something unexpected happens during your skippering. Also, we expect that you as skippers will try to fix smaller issues on the boat before delegating the task forward to the Heads of Boat Maintenance.

It is also your responsibility as a skipper to make sure the boat is clean and tidy when you leave the boat. Make sure to fill gas, fuel or water, if it has run out during your sail. There is a basic cleaning set distributed among the boats, make sure to refill it if something runs out. Also, make sure to check the Bug List of your boat to check if you could fix something on the list that is broken (can be found through a QR code in the logbook). When we work collaboratively and communicate, the boats will also stay in more sea-safe condition and the crew will be happy they get to sail safely.

Boat Reservations

The Boat Reservations for both Common Sails and own reservation are marked in the booking calendar (Google calendar on our webpage). All the skippers should be able to make changes in the calendar. If you don't have the needed rights, you will get them by asking the board (hallitus@teekkaripurjehtijat.fi). In every marking, a reserver's name or alliance name must be used. In case of an alliance, please use also the name of the alliance's contact person.



All new reservations or changes have to be made in the calendar and informed to the kipparit-emailing list. One should never delete any reservations from the calendar. If you want to release your reservation, add "FREE/VAPAA (your name)" in the title, don't delete the reservation.

During the season, all members who have the Boat Reservations Right are allowed to book cancelled reservations. For the Boat Reservation Right, you need to have done 20 bee-hours during the last year, and the Boat Reservation Rights are confirmed in the Skippers' Meeting. Unlike the reservations in the Skippers' Meeting, when reserving the free days during the season, you don't need certain amount of bee-hours for each day. During the season, the reservations are made with first-come-first-served basis, and you just need to have done the 20 hours to get the Reservation Right.

Common Sails

The Common Sails have been booked in the calendar for the whole season. We hope our members will get plenty of free opportunities to go sailing. The events will work in the same way as previous years, where the Common Sail will be free of charge and the skipper has the right to choose their first mate. The Common sailing -mails will be sent via the jasetnet@teekkaripurjehtijat.fi mailing-list. The crew is chosen based on how fast they reply to the mail that the skipper will send out latest a few days before the sail. Most of you skippers have begun your career in the club through the Common Sails, so it would be great if you offered the same opportunities to new generations as well.

The board has already booked the Common Sailing days in the calendar. The following guidelines will apply for the skipper:

- For the season, a skipper can book one Common Sail in advance without any time limits ("pre-booking").
- The rest of the Common Sails are allowed to be booked max. two weeks before the assigned Common Sail in the calendar.
- One skipper can have max. two upcoming Common Sails reserved in at a time.

The skipper responsible for the Common Sail will send out an invitation to our jasetnet-mailing list. Max. six (6) people can be fitted into each keel boat. The skipper has the right to choose their First Mate, the other places will be filled on a first served basis. The Common Sails are for TRIP members only and the members can't sign up anyone else than themselves.

The skipper can ask the TRIP Board for special permission to set regulations for the Common Sail (race, rough weather, educational program). If these regulations are put into



practice and there will be empty spots, the places will be filled by sending an open invitation to jasetnet-email list.

From this sailing season onwards, we are demanding that all skippers must skipper a minimum of two (2) Common and/or Introductory Sails per season. Earlier, this requirement has been one Common and/or Introductory Sail per season.

If no skipper has booked a Common Sail, it can be booked as an own reservation max. three (3) days before the sail.

Boat Reservations fees

For all personal Boat Reservations, a boat reservation fee will be charged. The fees cover the expenses of everyday use (for example fuel and gas). The fees will be collected at the end of the season during autumn. Fees are the same for all three boats.

During this sailing season 2021, the booking fees are the following:

- From Monday to Thursday: 15 € / Boat Reservation day
- From Friday to Sunday: 25 € / Boat Reservation day

You will be freed from obligation to pay the reservation fee, if you cancel and release your reservation at least 2 weeks in advance. You will be freed from the charge also when cancelling less than 2 weeks in advance, if

- someone else reserves the boat, when a new reserver will pay the fee, or
- You or someone else books it as a Common Sailing and skippers it.

For Common Sailings, No Boat Reservation fees are charged.

Reimbursement of expenses

The club will cover expenses of everyday usage. The payment is declared through the Expense Claim form ("Kulukorvauslomake" in Finnish), which you will fill in, attach the receipt and send it to the treasurer (by email). Based on the receipts, the board will accept the justifiable bills, and pay the costs back to you by a bank transfer,

Costs that will be covered without preapproval:

- fuel
- toilet paper and cleaning supplies
- gas



For all other purchases, e.g. spare parts and boat equipment (ropes, rope blocks etc.), ask the Head of Boat Maintenance or some other board member first, to approve the purchase and cost. If you haven't got an agreement beforehand on reimbursement of expenses, the board has the right to deny reimbursement.

Skipper's responsibility on the boat

In the club's boats, a skipper is always the master of the vessels, as noted in the Water Traffic Act (782/2019). In a boat, there can be only one responsible skipper i.e. a master at a time, and it must always be clear for everyone onboard who is the skipper. A skipper's name must be filled in the log book before leaving port.

The skipper has the main responsibility of the boat, especially safety. For the skipper to be able to bear the responsibility, everyone onboard must obey the skipper's instructions. Often, there are many ways to do something, but one must be chosen. In the boat, good co-operation is needed, but ultimately, it is the skipper that decides the way each time. Appropriate and calm behaviour is demanded from the skipper at all time. Skipper's responsibility is not only maritime safety, but also to make sure that everyone onboard can enjoy sailing in a safe environment. Skipper's responsibility is also to intervene if, for example, some inappropriate behaviour is seen.

The skipper is responsible for the safe transportation of the boat and its crew. They should make sure that the crew will get a proper safety briefing before leaving port. The skipper should always make sure the weather, condition of crew and boat allows sailing. Costs of damages caused by neglected responsibilities will be charged from the skipper.

All the accidents have to be reported in detail in the logbook and sent as an email to the skipper-mailing list (kipparit@teekkaripurjehtijat.fi) immediately after the accident to inform skippers and the board. The Accident Report sheet can be found on our webpage. The Accident Report reports have to be made also in close-call situations and other minor events. These help to make our club safer and use the reports as educational material in future courses and workshops. The skippers have the opportunity to learn from each other's mistakes by sharing and discussing experiences.

If a skipper causes repetitive or grave damages to the club boats, the board has the right to deny the skippering rights. The board can also on a case by case basis determine the cancellation of skippering rights, if the skipper is repeatedly neglecting to report Accident Reports or withholds important information of the accident.



The minimum crew requirement is two (2) persons and the crew must always include a skipper qualified by the club and a proper familiarization for the specific boat. According to updated club rules, one should request permission from the board to sail abroad with the club's keel boats.

Deductible fees in case of damage

Teekkaripurjehtijat is a member of Suomen Purjehdus ja Veneily ry (SPV) and thereby each member has an accident insurance. More information about the insurance can be found at spv.fi (in Finnish).

The keel boats are insured by OP Pohjola, and in case of damage the deductible fees in case of damage are the following:

- FirstTrip 420 €
- GinTrip: 420 €
- ElecTrip: 420 €

Deductible fees in case of damage guidelines are carried out in the following order:

- Accidents during Common / Introductory Sails – the club covers the deductible (420€)
- Accidents during own Boat Reservations – the skipper will cover the deductible themselves (420€)

The board of the club and Heads of Boat Maintenance always have the right to choose whether they want to get the boat checked and/or repaired, and ban the use of the boat. The deductible fee will always be charged from the skipper, if the boat needs immediate repair and the damages/repair cancels boat reservation days of other members. If the boat check will show that the boat doesn't need immediate attention, no deductible fee will be charged from the skipper. If the boat is repaired after the season, by insurance, the club will cover the deductible. In unclear cases, the board will decide on the responsibility to cover the deductible on a case to case basis.

In situations where the insurance won't cover the accident, the skipper will cover the whole amount, unless the board decides otherwise.

We wish you a pleasant sailing season in 2021!



Links to remember

Form for adding an issue to the Keel Boats' Bug List:

<https://docs.google.com/forms/d/e/1FAIpQLScitQKcysj2OFySbwODSeflKFuM2nmNuGiX3vUAwhAVM1QGWw/viewform>

Real time Bug List of Keel Boats:

<https://docs.google.com/spreadsheets/d/19CDP2YN20YZ05HdkBr9rY-O1GOEbwM01ie5rueTI-tl/edit#gid=434777365>

Contacts of Main Heads of Boat Maintenance:

- FirsTrip: Jenni Dollery, jenni.dollery@teekkaripurjehtijat.fi, tel. +358 50 329 6462
- GinTrip: Jaakko Söderholm
- ElecTrip: Paula Luhtaanmäki

Harassment Contact persons 2021:

- Karri Pönni, hairinta-mies@teekkaripurjehtijat.fi
- Vera Anttila, hairinta-nainen@teekkaripurjehtijat.fi

